

City of Rowlett
Regular Meeting
Animal Shelter Advisory Board
Tuesday March 24, 2009
City Hall Conference Room, 4000 Main Street

Meeting Minutes

I **Call to Order.** The meeting was called to order at 7:22 p.m. on Tuesday, March 24, 2009. Roll call was conducted via sign in sheet. The following members were present: Dr. Lori Trahan, Robin Mote, Katherine Rinz, Scott New and Joe Tilger. Richard McNeil and Jeff Ochsner arrived later while the meeting was in progress.

II **Consider approval of the Minutes from the November 1, 2008 Meeting.** Joe Tilger requested that this item be tabled since Jeff Ochsner was currently absent and had not completed the minutes. A 5-0 vote was passed to table the approval until a future Animal Shelter Advisory Meeting.

III. **Discuss preparations of the News Article concerning Shelter size for Bond Election.** This item was to originally be presented by Jerri Fontenot who was absent. Dr. Trahan noted that the Animal Shelter needed expansion due to the growing population in Rowlett. Katherine Rinz referenced an article in the Dallas Morning News where Mayor John Harper had given an interview about the future Bond Election and the Bond Committee. Ms. Rinz also suggested that Animal Shelter data be used to support needs for expansion.

IV. **Consider options to increase awareness of Shelter, including signage.** The Animal Shelter Advisory Committee group suggested installation of signs on existing City Poles to advertise and direct citizens to the Rowlett Animal Shelter. Signs that "Piggybacked" on existing poles, additional advertisement on the City's Cable T.V. system were requested to Joe Tilger for presentation to his supervisors. Dr. Trahan suggested the use of some printed advertisements also.

V. **Discuss what it would take to get the Shelter News Letter Out.** Katherine Rinz presented ideas to distribute News Letters produced by the City to local Veterinarian Clinics, Pet Stores Chamber of Commerce and at local posting boards such as at Wal-Mart. One member asked how often the News Letter was being produced, which was once per quarter. *Dr. Lori Trahan** asked about adoption information being posted in the News Letter.

VI. **Discuss adoption process including fees and transfers to rescue organizations.** Joe Tilger stated the item was to be presented by Jeff Ochsner, who was currently absent be tabled to a later meeting. The motioned carried 5-0.

VII. **Discuss update on tethering of Animal Ordinance.** Joe Tilger stated that this item was to be presented by Jeff Ochsner, who was currently absent. Mr. Tilger noted that this item had been set on City Council agenda two times since late 2008 and had been deferred to a Council Meeting in May 2009.

VIII. **Discuss changes in the reduction of the adoptions fees.** Joe Tilger stated that this item was to be presented by Jeff Ochsner, who was currently absent had also been set on City Council Agenda two times since late 2008 and had been deferred to a Council Meeting in May 2009.

IX. **Discuss changes to the redemption Fees.** Joe Tilger stated that this item was to be presented by Jeff Ochsner , who was currently absent had also been set on two City Council Agenda two times since late 2008 and been deferred to a Council meeting in May 2009.

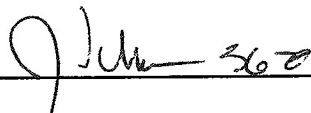
X. **Public Announcements.** One board member made note about an upcoming adoption clinic at the Rowlett Animal Shelter. During this topic Jeff Ochsner arrived at the meeting. One member asked if he could give reports on some previous topics during his absence but Jeff stated that doing so once an item was closed would be improper and likely against the Texas Committee Meeting Act.

XI. **Request for future Topics.** Some members requested updates on items VI, VII and VII due to Jeff Ochsner's absence.

XII. **Adjournment.** Dr. Trahan asked if there was a motion to adjourn. The motion passed 6-0 for adjournment.

*Amended

Dr. Lori Trahan, Chairperson


Jeff Ochsner, Assigned City Staff

Date Approved